



ACS Division of
Professional Relations

Web site: www.acsprof.org

BULLETIN

Issue #87 September 2010

Lisa M. Balbes, Editor

lisa@balbes.com

Don't Forget to Vote!

This issue contains candidate biographical information (pg 4) and bylaw revisions (pgs 6, 8-15) for your review and consideration. The Division of Professional Relations (DPR) election will be conducted online from October 1 - 22, 2010. All current members will receive a unique URL by email to access the ballot and cast your vote. If you do not have an email on file with the ACS, you may request a unique URL to vote online by contacting the Division Secretary, Sue Schelbe, at sschelbl@mscd.edu.

If you prefer to receive a paper ballot, you may request one from Division Secretary at 2400 Broadway #6, Denver CO 80205. All paper ballot requests must be postmarked by September 27. To make a paper ballot request, include your name, ACS member number and mailing address. A ballot will be sent by mail and once completed, it must be returned and postmarked no later than October 22.

Chair's Comment:

We appreciate the input that our members provided during the online survey earlier this summer. The purpose of this survey was to understand from our members where DPR currently stands with regards to its programs and initiatives and what factors might influence its future. We were very pleased to hear from approximately one third of our membership. Your input was both strategic and operational and will be incorporated into our plans for the future. This assessment was conducted as part of a larger strategic planning effort that occurred prior to and during the Boston National meeting. An updated strategic plan which reflects our new subdivisions infrastructure and updated strategic objectives is expected during the latter part of September. DPR will publish the new plan to the website and with the help of the full Executive Committee will begin implementing it later this fall.

As part of the update of our strategic plan, DPR's mission was reaffirmed. DPR continues to serve as the home for all ACS members concerned with professional development and to be the advocate for all members of the Society in the area of professionalism. As part of the new plan, DPR's new objectives will concentrate on the following:

- * To provide products and services for the professional development of members of the chemical enterprise, and
- * To be recognized as the champion for professional issues for chemical professionals both within and outside the Society.

Strategies for the former objective will focus on evaluating and providing relevant programming, assessing current needs of chemists and chemical professionals, hosting networking events and reinforcing collaborative partnerships. Strategies for the latter objective will focus on raising awareness, influencing Society policies and being an advocate for best practices to integrate members into the profession. DPR's Executive Committee will finalize the strategic plan, establish metrics, assign leaders and begin implementation in the next few months.

In the aforementioned survey, members rated networking functions and the national meeting Town Hall Forum as the highest programs of interest followed by A) mentoring and volunteer opportunities, and B) national meeting programming. We are evaluating all the feedback and comments we received in the recent survey about the programs and services we offer and are committed to exploring your ideas. Please continue to voice them on our website forums and to our Executive Committee members.

Please consider presenting a poster at a future DPR Town Hall meeting. We would like to extend a sincere thank you to each of the four sets of presenters who

shared posters in Boston. Chris Bannochie, Adam Myers and I presented an update at the Town Hall Forum via a poster "Subdivisions: Creating Diversity Within the Division of Professional Relations." The poster highlighted how our division demographics have evolved since the early 1990s and described progress with our subdivision implementation. Regarding membership, DPR's total number of members has been increasing since 2008. Although our total number of members (794) is still below the high of 2000, the division demographics have changed. In 2006 we had >50% of division membership at 71+ years of age. In 2010, only 26% of division membership is 71+ years of age and 25% is now 35 years of age or younger. Also, women now comprise of 40% of the division membership, while underrepresented racial and ethnic minorities comprise of nearly 15% of the division.

We have a new membership brochure that is also located on our website at <http://prof.sites.acs.org/join.htm>. Please help us get the word out to prospective members about the value of joining our division and its six subdivisions. DPR is committed to meeting the professional needs of chemists and chemical professionals. If each of us would consider reaching out to 1-2 members imagine the impact on our membership. I encourage everyone to take a few minutes to review the new brochure and to share it with your colleagues. Together we can make a difference in attracting new members to DPR.

Finally, I ask each of you to remember to vote during our upcoming election. What better way to express your voice and to help shape the future of our division than to vote in this year's election. In addition to electing candidates, this year's ballot also includes bylaw revisions. Earlier this year DPR's Executive Committee proposed changes to the bylaws. With input from the ACS Committee on Constitution and Bylaws, the DPR Executive Committee has issued the bylaw revisions that are incorporated in this issue. Please review them and let us know if you have any questions. The basis for the proposed bylaw changes is to allow the division to evolve to an organizational structure that accommodates our new subdivision framework. The proposal also allows for modification of our election procedures to clarify how electronic balloting will be applied to the division and incorporates recommended changes from the ACS

Committee on Constitution and Bylaws regarding recall of elected officials.

Thank you for helping to make my year as Chair of the division a wonderful experience. I am pleased with the energy and enthusiasm of our Executive Committee, Subdivision Chairs and members towards advancing professionalism and professional development. DPR's strong focus in this area continues to draw new members and raise awareness of professional issues within the Society.

Best Regards, John

Correction- New Dues Structure

Pete Smith

As indicated in the previous newsletter issue, DPR has established a modified dues structure to offset the administrative costs of the subdivision activities. Dues for membership in the DPR remains \$10 per year. Unfortunately the current ACS dues system does not allow for the free subdivision option. Therefore, your dues will increase \$2 for each subdivision membership you join. Please take advantage of these new opportunities for professional development!

Subdivision News

Gay and Transgender Chemists and Allies

Barbara Belmont

The Gay and Transgender Chemists and Allies Subdivision is now official! That is, you may join this subdivision at any time, or when you renew your annual ACS dues. We are subdivision M27. For people on the calendar year renewal cycle, your renewal forms may have been printed before this subdivision was an option. If so, just hand-write the subdivision on your renewal form and include an extra \$2 with your dues payment. Or easily renew on-line! Don't want to wait for your ACS dues renewal? Download the new Division of Professional Relations brochure, found at <http://prof.sites.acs.org/lgbtandallies.htm>, and mail the completed form to the division treasurer. Questions, comments, or ideas? Contact the new subdivision chair, Barbara Belmont, via email at bbelmont@noglstp.org

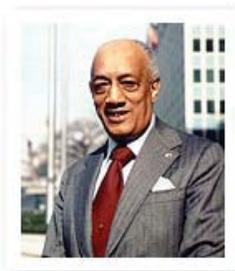
CONGRATULATIONS....

... to the following PROF division members who were inducted as ACS Fellows at the Fall meeting in Boston.

Attila E Pavlath	Carol A. Duane
Charles L. Wilkins	Donna J Nelson
Dwight W. Chasar	Elaine S. Yamaguchi
Henry F. Whalen, Jr.	Howard M Peters
Ingrid Montes-Gonzales	James D. Burke
Malcolm Mackenzie Renfrew	Judith L. Benham
Margaret A Cavanaugh	Michael E. Strem, Ph.D
Mukund S. Chorghade	Paul H. Terry
Rita R Boggs	Russell M. Johnson
Stephen Albert Rodemeyer	Wendy L. Dilling

Call for Nominations for Henry Hill Award

The American Chemical Society Division of Professional Relations is accepting nominations for the 2011 Henry A. Hill Award. The award recognizes people who have served the profession in a unique and distinguished manner.



Henry Aaron Hill

To nominate someone, send a nominating letter detailing the nominee's qualifications and a seconding letter to William H. Suits at billisuits@earthlink.net or 18 Knollcrest Road, Bedminster, NJ 07921-1715. Nominations are due on or before October 31, 2010. The winner will be announced in January 2011.

Call for Nominations for Lou Sacco Award

The Division of Professional Relations solicits nominations for the Lou Sacco Award. The Lou Sacco Award honors the late Lou Sacco and is given to recognize persons who have served the Division of Professional Relations in a meritorious and exemplary manner over a significant period of time. Nominations should consist of a letter of nomination providing justification for the award including the service to

the Division of Professional Relations for which the nominee is being recognized. The letter should also provide additional biographical information that can include education, professional experience, experience in the Division of Professional Relations, awards, honors and publications.

Send nominations to John Crawford at JCrawford@dow.com or 748 S. 19th Street, Philadelphia, PA 19146 by October 31, 2010.

Councilors' Report

Boston National Meeting, August 21-26, 2010
John Massingill and John Borchardt

As of August 24, 2010, 14,059 registrants had attended the ACS fall national meeting. This included Regular attendees 8,211; Students 3,230; Guests 393; Exhibit Only 733; and Exhibitors 1,492.

The job market appears to be slowly getting better. Sixty-eight companies recruited new employees for 484 jobs at the ACS Career Fair. There were 1066 job hunters registered to use the Career Fair services. While there were about the same number of job hunters as at last March's ACS national meeting in San Francisco there was a 50% increase in the number of companies recruiting and the number of jobs available.

The ACS Council approved a change to the ACS Bylaws that will permit local sections and divisions to use electronic ballots in their elections.

The number of members in the new Student Member category has approximately doubled to 12,815 as of July 31, 2010.

Council elected Janet L. Bryant, H. N. Cheng, Amber S. Hinkle, V. Michael Mautino, and Yorke E. Rhodes to serve on the Committee on Committees, and John E. Adams, Alan M. Ehrlich, Mary Virginia Orna, and Dorothy J. Phillips to the Council Policy Committee. Jeannette E. Brown, Martha L. Casey, D. Richard Cobb, Lissa Dulany, and Angela K. Wilson were elected to the Committee on Nominations and Elections.

Candidates for the fall election for President-Elect are Luis A. Echegoyen, Professor, University of Texas at El Paso and Bassam Z. Shakhshiri, Professor, University of Wisconsin.

The North Central Oklahoma Local Section will be incorporated into the Northeast Oklahoma Local Section, and the Norwich Local Section into the Binghamton Local Section.

The Council discussed moving the Council session to Tuesday, rather than Wednesday, and set the advance registration fee for 2011 national meetings at \$355.

Candidate Bios

Chair-Elect

George Heinze

30 Bunker Hill Run, East Brunswick, NJ 08816,
Born; 1931 Member ACS- 51 years

Academic Record: Univ. of PA, 1951, Rutgers
Univ. M.S. 1956

Professional Positions: Rockland Technimed Ltd.
Pres & COO, 1999 to date; Alpha/Omega Consult.
Assocs. Pres. 1994-1999; Retired 1994- R.W. Johnson
Pharm Res. Inst. V. Pres. Bus. Devel., 1989-94; J&J-
Janssen Pharm. V.Pres. Operations, 1980-89

ACS National Service: CONC. 1976-1980, Chair,
1989-90; CPC- Voting Member, 1981-82; Board of
Dir. Councilor ex officio and Dir.-District III, 1983-
84; Com. N&E, 1994-99, Chair, 1996-97; CPC,
Member, ex officio, 2001-03; Committ. on Meetings
and Expositions, 2001-2004, Chair 2001-03; Com. on
Public Rel. and Com., 1992-97, Consultant, 1998-99;
Com. on Memb. Affairs, 2008-09, Assoc. 2005-07.
ACS Local Section Service: North Jersey Section:
Councilor, 1970-83, Chair, 1978; Councilor, 1986-
2010, Chair 1991. Chair, 32nd Middle Atlantic Reg.
Meeting, 1996-97

Prof. Affiliations: NY Acad. of Sci., SAS, Alpha Chi
Sigma

Honors: Sigma Xi, Phi Lambda Upsilon, Dist. Service
Award- North Jersey Sec., 1998.

Related Activities: Chair, FDA Com. on GMP; Chair,
Device Section- Pharm. Res. Manuf. Assoc.

Candidate's Statement

Here we go again!-- As some of you may remember, I ran for this office last year, with the election ending in a tie which was resolved by the executive committee. I won't bore you again with my bona-fides; sufficient to say that I was involved with the inception of PROF and have stayed involved over the years.

As I have previously pointed out, PROF has a different focus and agenda than most of the rest of the ACS; they are concerned with the success and advancement of chemistry and some of the peripheral issues such as funding and dissemination of chemistry. PROF, however, tries to look at issues that impact the lives of our members--what can the ACS do to enhance the well-being of those individuals who call themselves chemists. I'm sure a number of our members are aware that 2011 is the "Year of Chemistry" and the ACS has certainly assumed a leadership role in planning activities for 2011 - both here and internationally. This is all to the good in focusing public attention on the contributions chemistry, and chemists, make to the well-being of great numbers of people, many of whom are not aware or who do not appreciate how much chemistry has contributed to their lives. It certainly is an opportunity to garner some favorable PR and offset some of the negative publicity that the media seem to dwell on.

Having acknowledged all this however, I am even more concerned that last year about the future of support for chemistry in the United States. We are seeing increased competition for the production of intellectual property not only in the traditional areas of Europe, but also the startlingly rapid growth in India and China. Jobs we never thought would be outsourced to off-shore facilities are indeed being lost to the US. We have seen this happen in certain manufacturing areas, but now it also is happening to science and engineering technology.

The ACS has had a past history of initiatives to try to address these changes. However, it has become fashionable for each new president to announce their "theme" for their upcoming year, during which ACS staff and infrastructure focuses on these goals until the next president comes along, which results in a lack of continuity to accomplish long-term objectives. Our strategic plan has so many strategies that it is hard to focus on any one successfully. I believe it should be PROF's mission to act as a catalyst to organize an effort within ACS (perhaps a five year plan) to maintain focus on one topic of extreme importance to our members-- the support within the US for chemistry funding and research and the JOBS that go along with it. If you agree with such an approach, I

ask for your support in establishing PROF as that catalyst. Thank you!

Treasurer

Pete Smith

144 E Vine St, New Wilmington, PA 16142

Academic Record:

1997 - B.S. (chemistry), U of Tennessee, Knoxville
2000 - Ph.D. (chemistry), U of Tennessee, Knoxville

Professional Positions (for last ten years):

2000 - 2002: Franklin Postdoctoral Teaching Fellow,
University of Georgia
2002 - 2008: Assistant Professor of Chemistry,
Westminster College
2008 - present: Associate Professor of Chemistry,
Westminster College

Service in ACS National Offices:

2005 - 2009: Associate Member of Younger Chemistry
Committee. 2009 - present: Treasurer, Division of
Professional Relations

Service in ACS Offices (local section or regional):

2004 - 2006: Chair succession, Penn Ohio Border
Section. 2006 - 2008: Secretary, Penn Ohio Border
Section. 2006 - present: Alternate Councilor, Penn
Ohio Border Section

Professional Affiliations (non-ACS):

The Minerals, Metals, and Materials Society (TMS)
Materials Research Society (MRS)
Society of Analytical Chemists of Pittsburgh (SACP)
Spectroscopy Society of Pittsburgh (SSP)
Council on Undergraduate Research (CUR)

Member at Large

Janet Bryant

Pacific Northwest National Laboratory (PNNL), PO
Box 999, MS: K6-50, Richland, WA 99352.

Academic Record: Elmhurst College, B.S., 1980;
University of Washington, MBA, 1987.

Honors: U.S. DOE National Award for Pollution
Prevention Outreach, 2000; Battelle Key Contribution
Awards, 1997 and 1999; Battelle-PNNL Woman of
Achievement, 1995; U.S. DOE Federal Laboratory

Consortium Award for Excellence in Technology
Transfer, 1993; Phi Kappa Phi Honorary, 1978;
Omicron Delta Kappa Honorary, 1978.

Professional Positions (for past ten years): Pacific
Northwest National Laboratory (operated by Battelle
Memorial Institute for the Department of Energy)
1980 to present, current position: Senior Research
Scientist/Engineer IV, 1995 to present.

Service in ACS National Office: Women Chemists
Committee, 2002-10; Chair, 2010; Committee
Associate, 1999-01; Secretary, 2000-02; Newsletter
Editor, 2000-02; Webmaster, 2003-09; Subcommittee
Chair, Programming & Communications, 2005-09.
AWARDS Task Force, 2010-11. Joint Subcommittee
on Diversity, 2010. Committee on Committees, 2011-
2013.

Service in ACS Offices: Continuous Member of ACS
since 1998. Student Affiliate, 1976-80. Member 1980-
82. Business Development & Management Division:
Councilor, 2009-11; Past-Chair, 2009 & 2010; Chair,
2008; Chair-Elect, 2007; Program Chair, 2003-06;
Program Committee, 2007-2010; Alternate Councilor,
2004-06; Awards Committee Chair, 2007-10; Richland
Section: Chair, 2003, Chair-Elect, 2002, Past-
Chair 2004, Earth Day Committee Chair, 2004-10.
Northwest Region: NOR Board of Directors 2007-10;
Chair, NOR Board Awards Committee, 2008-10.

Member: Division Membership: Professional
Relations, Nuclear Chemistry, Industrial and
Engineering Chemistry, Environmental Chemistry,
Organic Chemistry, Business Development &
Management.

Professional Affiliations (non-ACS): Alpha
Phi International: Past Regional Board Member/
Webmaster; Association for Women in Science
(AWIS); International Council on System Engineering
(INCOSE), Tri-Cities Chapter Founding Member;
Women in Nuclear (WIN).

Related Activities: Member, Advisory Board to ACS
Women Chemists of Color (WCoC) Initiative 2010-
2011; Co-Organizer, IUPAC/ACS WCoC project for
2011 World Congress in Puerto Rico, July 2011.

Candidate Statement: Especially in tough economic

times, it's important for our Division to keep its pulse on the needs of our members. I look forward to using my network, energy, and abilities to help continue to engage PROF in meaningful ways for our constituency.

Burt Hollandsworth

32 Glenmere, Searcy AR, 72143

Academic Record: B.S. in Chemistry in 1999 from Roanoke College in Salem, VA
Ph.D. in Chemistry in 2004 from The Ohio State University in Columbus, OH working with Prof. M.H. Chisholm

Professional Positions: Adjunct Professor at Capital University in Bexley, OH and The Ohio State University -- Mansfield from 2003-2004
Postdoctoral work with Prof. Rick Adams from 2004-2005 at the University of South Carolina in Columbia, SC

Asst. Professor of Chemistry at Harding University, Searcy Arkansas, 2006 - present

Candidate's Statement

I have served as the Central Arkansas LSYCC chair for 2 years and on the 2007 SWRM Committee. I have been chair of LRA subcommittee and ME subcommittee of YCC in 2009 and 2010 respectively I'm a member of the Mid-South Inorganic Chemists Association (MICA)

I am happy to be a new member of PROF and I would be honored to be a member-at-large. If elected, I would hope the PROF Division members would feel free to bring any issues or plans to my attention and I will do my best to make their concerns known.

Adam C. Myers, Ph.D.

2701 Kent Avenue, West Lafayette, IN 47906

Academic Record:

Ph.D. in Organic Chemistry, Purdue University, December 2005

B.S. in Honors Chemistry/Biochemistry with a minor in French, May 2000.

Professional Positions:

Senior Scientist – Pharmaceutical Analysis, BASi, West Lafayette, IN, 2007 – present

Senior Manufacturing Chemist, Quadraspec, Inc., West Lafayette, IN, 2006-2007

Chemical Safety Officer, Quadraspec, Inc., West Lafayette, IN, 2006-2007

Graduate Research/Teaching Assistant, Purdue University, 2000-2005

Intern, Eli Lilly and Company, Indianapolis, IN, 1998-2000 (summers)

Service in ACS National Offices:

Division of Professional Relations:
Past-Chair, 2010; Chair, 2009; Chair-Elect, 2008
Joint Subcommittee on Diversity: Member, 2009-2010; Young Chemists Committee: Member, 2001-present; National Meetings Chair, 2004-2007; Program Chair, various terms

Service in ACS Offices (Local Section):

Purdue Local Section: Chair-Elect: Present

Related Activities:

College of Science Alumni Board, Purdue University:
President, 2006-2008
Vice President, 2005-2006
Member, 2001-2009

Candidate's Statement:

It has been my privilege to serve the Division of Professional Relations through the chair succession, and I believe that I have only begun to scratch the surface of the ways in which I can grow this division. I look forward to the opportunity to serve and represent you on the executive committee as a member-at-large.

Proposed Modification of Division Bylaws

Pages 8 - 15 contain the division bylaws, along with the proposed changes. Strikethrough indicates proposed deletion, underline indicates proposed addition. All changes are marked in color in the version posted on the section's web site.

Images from ACS Boston

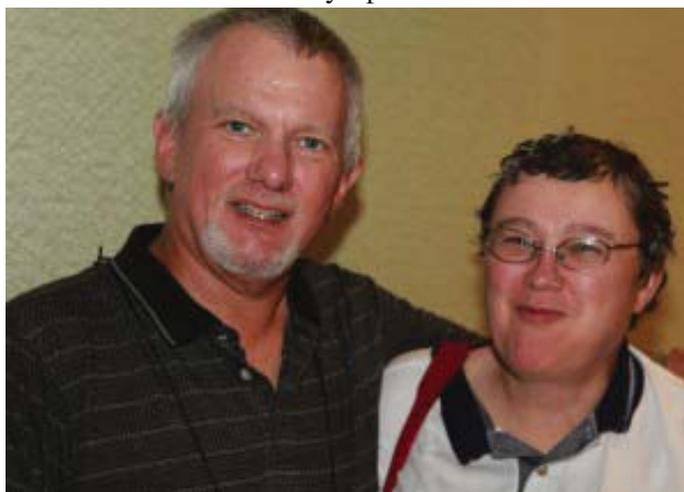
Courtesy of Chris Bannochie

NOGLSTP /
PROF Gay
and
Transgender
Chemists and
Allies
Reception



Vicki
Finkenstadt

Tom Kucera Memorial Symposium - Boston



Former PROF Chairs
Dave Chesney and Barb Moriarty



Barbara Belmont talks with a C&EN Reporter about
the new subdivision



ACS President-Elect Nancy Jackson at the
NOGLSTP / PROF Gay and Transgender Chemists
and Allies Reception



PROF Chair-Elect Chris Bannochie, ACS President
Joe Francisco, and PROF S/D Chair Barbara Belmont

1 **BYLAWS OF THE DIVISION OF PROFESSIONAL RELATIONS OF THE**
2 **AMERICAN CHEMICAL SOCIETY**

3
4 **BYLAW I Name and Objects**

5
6 **Section 1.** The name of this organization is the Division of Professional Relations
7 (hereinafter referred to as “the Division”) of the AMERICAN CHEMICAL SOCIETY
8 (hereinafter referred to as “the SOCIETY”).
9

10 **Section 2.** ~~The objects of the Division shall be those of the SOCIETY. In addition, T~~he
11 objectives of the Division are: to represent its membership and to inform general
12 membership in professional rather than scientific matters; to increase awareness of
13 members and to influence SOCIETY policies on professional matters through the
14 organization of appropriate programs, conferences and discussion groups; to assess
15 member opinions on professional matters and to make this information available to
16 SOCIETY members through appropriate means.
17

18 ~~**Section 3.** Nothing in these bylaws shall be inconsistent with the Charter, Constitution,~~
19 ~~and Bylaws of the SOCIETY.~~
20

21 **BYLAW II Members and Affiliates**

22
23 **Section 1.** Membership in this Division is open to all members of the SOCIETY who
24 return a completed application to the Secretary of the Division and who pay the dues.
25

26 **Section 2.** A Society Affiliate may become a Society Affiliate of the Division, provided
27 that divisional dues established for Society Affiliates are paid. Qualified persons - not
28 members of the SOCIETY and/or representing other organizations wishing to cooperate
29 with the Division in its objectives - may become Division Affiliates upon written
30 application to the Secretary of the Division and payment of dues. ~~Society and~~ Division
31 Affiliates shall have all the privileges except those of voting for and holding elective
32 position, voting on bylaw or incorporation changes and serving on the Executive
33 | Committee. ~~Society and~~ Division Affiliates may be appointed to divisional committees.

34 ~~a. Students enrolled full time in a field of chemical science may become Division~~
35 ~~Affiliates upon payment of one half the annual Division affiliate dues.~~
36

37 **Section 3.** Any member may resign membership in the Division by submitting a written
38 resignation to the Secretary of the Division during the year for which the member’s dues
39 are paid.
40

41 **Section 4.** Loss of Membership. a. Any member in arrears for one year shall be dropped
42 from membership and may be reinstated by written application to the Executive
43 Committee.

44 | b. Any ~~Society and~~ Divisional Affiliate shall retain such status only so long as payment is
45 made of Division dues. Such Affiliate’s name shall be stricken from the rolls as soon as
46 dues are in arrears.
47

48 **Section 5.** An emeritus member of the SOCIETY who has been a Division member for at
49 least ten (10) years shall, upon written or electronic request to the Secretary of the
50 Division, continue as a member of the Division without further payment of dues.
51

52 **Section 6.** A retired member of the SOCIETY who has been a Division member for at
53 least twenty (20) years shall, upon written or electronic request to the Secretary of the
54 Division, continue as a member of the Division without further payment of dues.

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BYLAW III Management

Section 1. The management of the Division shall reside in its Executive Committee. The Executive Committee shall consist of a Chair, Chair-Elect, Secretary, Treasurer, the Division Councilors, the Division Alternate Councilors, the Chair of each Subdivision, ~~six~~four Members-at-Large, and the immediate Past Chair. If not holding an elected office, the Program Chair shall be a non-voting member of the Executive Committee. The officers of the Division shall be the Chair, Chair-Elect, Secretary and Treasurer. Councilors and Alternate Councilors shall be ~~MEMBERS~~ members of the SOCIETY and of the Division. All other positions on the Executive Committee may be held by members of the Division who are ~~MEMBERS~~ members ~~or ASSOCIATE MEMBERS~~ of the SOCIETY.

Section 2. Between meetings, the Executive Committee shall be empowered to manage all Division affairs, including its finances. A majority of its members shall constitute a quorum of the Executive Committee for the transaction of business. The Executive Committee shall meet at least twice each year at national meetings of the Society and its annual meeting shall be at the Fall meeting; a meeting may be called at any time by the Chair or at the request of any three members of the Executive Committee. Notice must be sent to each Executive Committee member at least ten days prior to the date for such meeting.

Section 3.

The duties of the members of the Executive Committee shall include but not be limited to the following:

- a. The Chair shall preside at meetings of the Executive Committee, carry into effect the decisions and recommendations of that Committee, preside at business meetings of the Division, appoint all committees, except those herein specified, and perform such other functions as are generally required of a Chair.
- b. The Chair-Elect shall preside over meetings in the absence of the Chair.
- c. The Secretary shall keep minutes of all business meetings of the Division and of the Executive Committee and shall discharge such responsibilities as are laid down in the Constitution and Bylaws of the SOCIETY or by the Executive Committee of the Division. With the assistance of the Treasurer, the Secretary shall maintain a list of Division members and Affiliates and send them such notices as the business of the Division may require. Together with the Treasurer, the Secretary shall submit a report to the Division at its annual meeting and an annual report of the Division to the SOCIETY's Committee on Divisional Activities through the Executive Director of the SOCIETY. All elections for and changes in office shall be certified promptly by the Secretary of the Division to the Executive Director of the SOCIETY. The Secretary shall preside at Executive Committee and Division business meetings in the absence of the Chair and Chair-Elect.
- d. The Treasurer shall have charge of the funds of the Division, with their disposition subject to the approval of the Executive Committee. The Treasurer shall discharge such other responsibilities as are laid down in the Constitution and Bylaws of the SOCIETY or by the Executive Committee of the Division. The Treasurer shall assist the Secretary in maintaining a list of members and Affiliates and in sending them such notices as the business of the Division may require. Together with the Secretary, the Treasurer shall submit a report to the Division at its annual meeting and an annual report of the Division to the SOCIETY's Committee on Divisional Activities through the Executive Director of the SOCIETY. The Treasurer shall provide a financial report to the members of the Executive Committee thirty days in advance of each national meeting. The Treasurer shall prepare a balance sheet for the

- 109 previous year for publication in the Division's newsletter once a year.
110 e. The Councilors and Alternate Councilors shall represent the Division on the Council
111 of the SOCIETY and shall perform such duties as are prescribed in the Constitution
112 and Bylaws of the SOCIETY.
113 f. The Members-at-Large shall be voting members of the Executive Committee and
114 shall discharge such responsibilities as are laid down by the Executive Committee of
115 the Division.
116 g. The immediate Past Chair shall offer counsel in deliberations of the Executive
117 Committee and shall assist in the smooth transfer of operations during changes in
118 personnel of the Executive Committee. The immediate Past Chair shall serve as the
119 Chair of the Nominating Committee in that year, except as specified in Section 5(d).
120 h. The Program Chair shall have the responsibility for planning and coordinating
121 symposia and other programs for divisional sponsorship. The Program Chair shall
122 present program proposals to the Executive Committee for approval.
123

124 **Section 4.** The terms of office of members of the Executive Committee shall be as
125 follows:

- 126 a. The Chair, Chair-Elect, and immediate Past Chair shall each serve one year and the
127 Chair-Elect shall automatically succeed to the office of Chair. The Chair shall be
128 ineligible to serve consecutive terms.
129 b. The Secretary and Treasurer shall each serve two years and their elections shall be in
130 alternate years.
131 c. The Councilors and Alternate Councilors shall serve three years and they shall be
132 elected in accordance with the SOCIETY's Constitution and Bylaws
133 d. Chairs of each Subdivision shall serve as provided elsewhere in these bylaws.
134 e. The ~~four~~^{six} Members-at-Large shall serve two years, with two being elected each
135 year to provide rotation.
136 . The Program Chair shall be appointed by the Chair with the approval of the
137 Executive Committee to serve three years.
138 g. Terms of all officers and other members of the Executive Committee shall begin
139 January 1 of the year for which elected and end when their terms expire or until their
140 successors take office.
141 h. Vacancies in any opening on the Executive Committee ~~caused by death, resignation~~
142 ~~or removal may shall~~ be filled by the Executive Committee and the new member so
143 appointed shall serve until the next regular election.
144

145 **Section 5.** Election of Members of the Executive Committee.

- 146 a. Members of the Executive Committee shall be elected by ballot. The Secretary shall
147 declare that candidate elected to each office who receives the largest number of
148 votes cast. Ties shall be resolved by a majority vote of the ~~whole~~ full Executive
149 Committee.
150 b. The Chair-Elect of a Subdivision shall be elected by ballot by the members of the
151 Subdivision upon the commencement of Subdivision elections. Ties shall be broken
152 by a majority vote of the full Executive Committee.
153 c. The Chair shall appoint two (non-officer) members in good standing to serve
154 on the Nominating Committee with the immediate Past Chair, who is the ex-officio
155 Chair. The Chair shall also appoint a Teller Committee of at least two members in
156 good standing. ~~At the Executive Committee meeting during the spring national~~
157 ~~meeting of the SOCIETY, t~~The Nominating Committee shall report with a list of one
158 or more Division members as candidates nominees for each opening to be filled on
159 the Executive Committee in the fall election. The Executive Committee may add to,
160 but not delete from, the list of names of candidates nominees. The Secretary shall
161 ~~prepare a draft ballot from this list, and shall send the~~ distribute a list of nominations
162 to each Division member by ~~May-July 1 or three weeks after conclusion of the~~

163 ~~Spring meeting, whichever is later.~~ Other ~~candidates~~ nominees for each office may
164 be nominated by petition signed by ten members in good standing in the Division
165 provided that such candidate is willing to serve and is otherwise eligible. Such
166 petition must be received by the Secretary by ~~July 1~~August 15. Ballots shall be ~~sent~~
167 distributed to Division members by ~~August 15~~October 1. Ballots must be ~~returned~~
168 cast by October ~~31~~. The Executive Committee shall establish procedures not in
169 conflict with other parts of these bylaws to carry out the provisions of this section.

170 ~~ed.~~ Ballots ~~results~~ shall be returned to the Chair of the Teller Committee. All ballots
171 results shall be checked against the most recent membership roster as of ~~August~~
172 ~~15~~September 30. Prior to ~~October 16~~November 15 the ballot results shall be
173 ~~counted~~tabulated and confirmed by, ~~in the presence of all members of~~ the Teller
174 Committee. Final vote ~~counts~~tallies shall be communicated promptly to the Chair
175 and Secretary of the Division. The Secretary shall certify the results of the election
176 to the Executive Director of the SOCIETY by November ~~15~~30.

177 ~~de.~~ Should the Immediate Past Chair be unwilling or unable to serve as Chair of the
178 Nominating Committee, the Chair of the Division, with the concurrence of a
179 majority of the members of the Executive Committee, may appoint another member
180 of the Executive Committee to serve as Chair of the Nominating Committee.

181 Section 6 The ballot shall be distributed to voting members and affiliates in a manner that
182 ensures (1) fair balloting that is open to all eligible members, (2) anonymity, (3)
183 protection against fraudulent balloting, and (4) timely reporting and archiving of
184 balloting results.

185 186 BYLAW IV Subdivisions

187 Section 1. The Division may organize within itself one or more units known as
188 Subdivisions, which shall be established to cover a specified constituency or portion
189 of the general interests of the Division. Each such Subdivision shall operate in
190 conformity with the bylaws of, and shall be responsible to the Division.
191 Membership or affiliation in the Division shall be a requirement for membership in a
192 Subdivision.

193 Section 2. Formation or discontinuance of a Subdivision shall be at the discretion of the
194 Executive Committee of the Division. Steps to initiate a Subdivision may be made
195 by action fo the Executive Committee or by petition to the Executive Committee.
196 The scope of the activities of a Subdivision shall be defined and monitored by the
197 Executive Committee of the Division.

198 Section 3.

199 a. Upon the establishment of a Subdivision, The Executive Committee of the Division
200 shall, initially and as needed, appoint a Chair, Chair-Elect, and Program Chair who
201 shall serve on the Steering/Executive Committee of the Subdivision. The Steering
202 Committee shall also include the Immediate Past Chair when that position becomes
203 populated. These appointments shall be made at the fall meeting of the Executive
204 Committee after due consideration of recommendations from the Subdivision's
205 Steering/Executive Committee.

206
207 b. The Chair shall serve for one year. The Chair-Elect, after serving for one year, shall
208 assume the office of Chair. When the Subdivision has sufficient members to hold an
209 election, the Subdivision shall elect a Chair-Elect. The program Chair shall be
210 appointed by the Chair, Chair Elect, and Immediate Past Chair of the Subdivision.

211 c. The retiring Chair shall become the Immediate Past Chair and continue to serve for
212 an additional year.

213 d. The Steering/Executive Committee shall report to the Division Executive Committee
214 through the Subdivision Chair and is responsible to it.

215 Section 4. Reasonable expenditures for the Subdivision shall be authorized by the
216 Executive Committee of the Division and shall be paid by the Division Treasurer.

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BYLAW V Recall of Elected Officials

Section 1. The elected officials of the Section (Officers or elected Executive Committee Members) are subject to recall for neglect of duties or conduct injurious to the SOCIETY. Recall procedures are not applicable to Councilors and Alternate Councilors elected by Local Sections.

Section 2. The recall of an official shall be initiated when a signed petition, indicating in writing the specific charges and reasonable substantiating evidence is submitted to the Chair from at least five voting members of the Section. In the event the Chair is the official in question, the Chair-Elect shall receive the petition and shall assume the duties of the Office of Chair with respect to this issue until the issue is resolved.

Section 3. The Chair shall, without delay, determine that the petitioners are aware of the gravity of their actions and the procedures to be followed. The Chair shall seek an alternate resolution to the problem and a withdrawal of the petition at this time. In the absence of a resolution to the problem, the Chair shall present the issue to the Executive Committee as a new business item at the next Executive Committee meeting.

- a. The Executive Committee shall promptly continue the recall process or dismiss the petition as ill-founded or find an alternative solution to the problem. The Chair shall promptly inform the petitioners and the official of the decision of the Executive Committee.
- b. If the proceedings continue, the Chair shall assign the duties of the official to another qualified member of the Section until the issue is resolved.
- c. If the proceedings continue, the official shall be offered an opportunity to answer the allegations in the petition before the Executive Committee.

Every reasonable effort shall be made to contact the official throughout this procedure. That effort shall include a certified letter to the last known address on the official SOCIETY membership rolls. Upon notification, the official shall have thirty days to make a written response to the allegations. The Executive Committee shall decide whether to proceed after studying the official's response. The Chair shall inform the official and the petitioners of the decision of the Executive Committee.

If no contact with the official can be made after a reasonable effort, the Executive Committee may remove the official in question with a two-thirds vote of the remaining members.

- d. If the proceedings continue, the official shall choose one of the following options:

(1) The official may resign.

264 (2) The official may request a recall vote in the same manner as the
265 original election, which must be consistent with the Section bylaws.
266 The voting membership shall be informed, through brief written
267 statements prepared by the Executive Committee and the official, of
268 the issues involved with the recall vote. Both statements shall be
269 distributed to the voting membership before the vote is taken.

270
271 (3) The official may request a hearing and a recall vote by the remaining
272 members of the Executive Committee. A two-thirds vote of the
273 remaining members of the Executive Committee shall be required to
274 recall the official.

275
276 (4) The official may choose not to respond and thus forfeit the position.
277

278
279 Section 4. The vacancy provisions of these bylaws shall be used to fill a vacancy
280 caused by a recall process. The membership of the Section and the Executive
281 Director of the SOCIETY shall be informed of the results of the recall process
282 and the replacement of the official.
283

284
285 | **BYLAW ~~VI~~ Committees**

286 The Chair shall appoint all committees, with the advice and approval of the Executive
287 Committee.
288

289 | **BYLAW ~~VII~~ Meetings**

290
291 **Section 1.** The Division shall hold divisional meetings open to all registered members of
292 the SOCIETY at one or more national meetings of the SOCIETY each year; it may
293 schedule divisional meetings apart from the national meetings, provided that the meetings
294 are in accordance with the Bylaws of the SOCIETY.
295

296 **Section 2.** As called by the Executive Committee, the Division shall hold an annual
297 business meeting at the fall national meeting of the SOCIETY. Notice of the date and
298 subject matter shall be given to the membership at least eight weeks prior to the meeting.
299

300
301 **Section3.** Twenty members of the Division shall constitute a quorum for the conduct of
302 business.
303

304 **Section 4.** The business and Executive Committee meetings of the Division shall be
305 conducted in conformity with “Robert’s Rules of Order, Newly Revised.”
306

307
308 | **BYLAW ~~VIII~~ Finances**

309
310 **Section1.** Divisional dues for members, Society and Division Affiliates, and retired
311 members shall be annual and the amount shall be decided by the Executive Committee.
312 The dues of Society and Division Affiliates shall conform to the requirements of the
313 Constitution and Bylaws of the SOCIETY.
314

315 **Section2.** ~~Emeritus members of the Division shall pay no dues.~~ Upon written request to
316 the Secretary of the Division, a member who is temporarily unemployed shall pay no
317 dues for the year requested.

318
319 **Section 3.** Registration fees at symposia held apart from national meetings of the
320 SOCIETY shall be at reduced rates for members, to be decided by the Executive
321 Committee.

322
323 **Section4.** The fiscal year of the Division shall correspond to the calendar year.

324
325 **Section 5.** Expenses of all committees shall be documented for purpose, date and amount
326 before authorization for payment by the Executive Committee.

327
328 | **BYLAW ~~VIII~~ IX Henry Hill Award**

329
330 **Section 1.** There shall be an award, known as the Henry Hill Award, to honor persons
331 who have served the profession in the area of professional relations in a unique and
332 distinguished manner. The award may be given annually to one or more members of the
333 SOCIETY, living or deceased.

334
335 **Section2.** By July 1 the Chair shall appoint a Henry Hill Award Committee whose duties
336 shall be to gather nominations and select ~~no, one, or more awardees~~ one or more
337 awardees, or none, for the following year. The Committee shall comprise a Chair and
338 four additional members who shall be members of the Division. The Chair of the
339 committee shall be a former winner of the Henry Hill Award.

340
341 **Section 3.** Selection of Henry Hill Awardees shall be by vote of four-fifths of the
342 membership of the Henry Hill Award Committee. The results of the selection process
343 shall be communicated to the members of the Executive Committee no later than January
344 15 of the year of the award. The names of unsuccessful nominees shall not be revealed.
345 Whenever possible, the Award shall be presented at the Spring National Meeting.

346
347 | **BYLAW ~~VIII~~~~IX~~ X Lou Sacco Award**

348
349 **Section 1.** There shall be an award, known as the Lou Sacco Award, to honor persons
350 who have served the Division of Professional Relations in a meritorious and exemplary
351 manner, over a significant period of time.

352
353 **Section 2.** Written nominations ~~Nominations~~ shall be sent to the Chair or Secretary of the
354 Division. 6

355 Nominations may be submitted at any time, but awards shall be announced not more than
356 once per year. Subsequent to receiving one or more nominations, the Chair shall appoint
357 a Lou Sacco Award Committee comprising a chair and four additional members who
358 shall be members of the Division. The terms of members of the Committee shall not
359 exceed one year. The Committee shall determine if one or more of the nominees is
360 worthy of the award. Selection of an awardee shall be by four-fifths vote of the
361 membership of the Committee. The names of unsuccessful nominees shall not be
362 revealed.

363
364 **Section 3.** The Lou Sacco Award shall consist of a suitably inscribed certificate.

365
366 **BYLAW IXI Amendments**

367
368 **Section 1.** Any petition for amendment of these bylaws shall be submitted with reasons

369 to the Secretary of the Executive Committee over the signatures of not fewer than two
370 members of the Executive Committee or not fewer than five members of the Division.

371

372 **Section2.** The Secretary shall place the petition before the Executive Committee at its
373 next meeting. A two-thirds vote of this body on the submitted or adapted petition shall
374 instruct the Secretary to send the proposed amendment to the membership for voting. The
375 proposed amendment shall obtain approval by a two-thirds majority of the votes cast.

376

377 **Section3.** Amendments to these bylaws shall become effective upon approval by the
378 Committee on Constitution and Bylaws, acting for the Council, unless a later date is
379 specified.

380

381

382 | **BYLAW XII** **Dissolution**

383 Upon dissolution of the Division, any assets of the Division remaining thereafter shall be
384 conveyed to such organization then existent, dedicated to objects similar to those of the
385 Division and of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN
386 CHEMICAL SOCIETY so long as whichever organization is selected by the governing
387 body of the Division at the time of dissolution shall be exempt under Section 501(c)(3) of
388 the Internal Revenue Code of 1954 as amended or under such successor provision of the
389 Code as may be in effect at the time of the Division's dissolution.

390

391

Division of Professional Relations
American Chemical Society
c/o Balbes Consultants LLC
648 Simmons Ave
Kirkwood MO 63122

The Division of Professional Relations speaks for the professional needs and interests of all chemists, chemical engineers, and chemical professionals. Let us meet your needs and interests. Join DPR today by completing the information below.

Step One: Choose Your Membership Type

ONE YEAR DPR MEMBER CATEGORIES

- ACS – full member (\$10)
- Non-ACS – affiliate member (\$12)
- Student member (\$5)

Step Two: Select Subdivision Membership(s)

- Subdivision on Chemists with Disabilities (\$2)
- Subdivision on Ethics (\$2)
- Subdivision of Gay & Transgender Chemists and Allies (\$2)
- Subdivision on Minority Affairs (\$2)
- Subdivision of Women Chemists (\$2)
- Subdivision of Younger Chemists (\$2)

Step Three: Provide Information & Mail

Enclosed is a check in the amount of \$ _____
made payable to: ACS Division of Professional Relations.

Name _____

ACS Member No. _____

Address _____

Phone _____

E-mail Address _____

*Mail To: Dr. Peter Smith
Treasurer, Division of Professional Relations
Westminster College
319 S. Market Street
New Wilmington, PA 16172-0001*